

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY  
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON MAY 15, 2023.**

**The Regular Meeting was called to order by Trustee Taglia at 6:00 p.m.:** Present: Trustees, Robert Taglia – President, Mary Agrusa-Vice President, and Robert Wagner - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving, Engineers Mark Halm and Attorney Robert Kay.

**Election of Officers:**

President: Trustee Agrusa made motion to nominate Robert Taglia President of the Board of Trustees for FY 2023-2024, Seconded by Trustee Wagner. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

Vice President: Trustee Wagner made motion to nominate Mary Agrusa Vice President of the Board of Trustees for FY 2023-2024, Seconded by Trustee Agrusa. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

Clerk: Trustee Agrusa made motion to nominate Robert Wagner Clerk of the Board of Trustees for FY 2023-2024, Seconded by Trustee Taglia. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**District Appointments:**

District Attorney: Trustee Taglia made a motion to appoint Robert T.C. Kay as the Salt Creek Sanitary District Attorney for FY 2023-2024, Seconded by Trustee Wagner. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

District Engineer: Trustee Wagner made a motion to appoint Mark Halm of Fehr Graham as the Salt Creek Sanitary District Engineer for FY 2023-2024, Seconded by Trustee Agrusa. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

Assistant Clerk: Trustee Taglia made a motion to appoint Ray Hoving as the Salt Creek Sanitary District Assistant Clerk for FY 2023-2024, Seconded by Trustee Agrusa. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

FOIA Officers: Trustee Wagner made a motion to appoint Ray Hoving and Jim Listwan as the Salt Creek Sanitary District Freedom of Information Act officers for FY 2023-2024, Seconded by Trustee Agrusa. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**Roll Call of 2023-2024 Officers:** Present: Robert Taglia, President, Mary Agrusa, Vice-President and Robert Wagner, Clerk

**Public Participation:** Residents Michael and Melissa Schmidt of 16 W Kenilworth addressed the board for approximately 15 minutes regarding the overbilling for water that occurred from 2001-2022 due to an improper water meter that was installed by the village. The Schmidt's stated that they have suffered for 20 years due to the high bills they were receiving. They also stated that they have been complaining for years and received no response from the Village. Trustee Taglia asked for actual meter readings the Schmidt's were given from the village to which the Schmidt's said there were only estimated readings given to them. Trustee Wagner questioned whether the village board knew of the issue. Business Administrator Hoving stated that the Village gave the district what they offered to the Schmidt's. The Schmidt's replied that those numbers were not accurate. The board apologized for the issue and asked the Schmidt's to provide as much information as possible so that a resolution could be found.

**Minutes Approved:** Trustee Wagner moved, seconded by Trustee Agrusa to approve the minutes of the Regular Meeting of April 17, 2023. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**Bill Listing:** Review and discussion ensued. Trustee Agrusa moved, seconded by Trustee Wagner to approve the bill listing dated May 15, 2023 in the amount of \$102,121.08 and to pay when funds are available prior to their due date. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**Water Shut Off List:** Business Administrator Hoving presented a list of delinquent accounts dated May 15, 2023. The list represented a total amount due to the district of \$9,572.31 Trustee Wagner moved, seconded by Trustee Agrusa to approve the water shut off list dated May 15, 2023 as presented. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**Reconciliation Report – April 2023:** Business Administrator Hoving presented the April Reconciliation report for review and discussion. Trustee Agrusa moved, seconded by Trustee Wagner to approve the Reconciliation report for April 2023 as presented. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**Corporate Fund Investment Maturing:** A treasury bill in the amount of \$303,000 is maturing on June 1, 2023. Business Administrator Hoving recommended re-investing the treasury for a term not to exceed three months. Trustee Wagner made a motion; seconded by Trustee Agrusa to re-invest the treasury for three months. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**Accounts Payable Methods of Payment:** Business Administrator Hoving addressed the board to discuss the possibility of alternate methods of paying vendors. He stated currently the district pays vendors once per month and the checks are signed at the monthly board meeting. He detailed the issues with bills being paid late due to only having one meeting per month as well as issues with postal service reliability. Discussion ensued and the trustees requested more information on how the district would pay the bills and how the board would be approving the bill listing. Some of the options would be paying by ACH or paying vendors directly via their websites.

**Trustee Compensation:** At the April meeting Trustee Wagner asked about the history of trustee compensation at the district. Business Administrator Hoving informed the board that Ordinance 226 passed in 1987 increased monthly payments from \$250 per month to \$500. Ordinance 498 passed in 2011 decreased monthly payments to \$333.33 per month. Ordinance 524 passed in 2014 increased payments to \$500 per month.

**Manager's Report-April 2023:** Manager Listwan presented his report for the month of April. Trustee Agrusa moved, seconded by Trustee Wagner to approve the Manager's Report for April 2023 and place it on file. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**Trustee Reports:** Trustee Wagner thanked Manager Listwan for allowing the use of water testing equipment for ponds in the village. Trustee Wagner then stated he was looking forward to Business Administrator Hoving's report on the feasibility of combining billing with the village.

**Life Insurance Renewal:** Business Administrator Hoving presented the proposal from MetLife to renew the District's life and disability insurance from July 1, 2023 through June 30, 2024. He stated that the carrier is raising rates by \$0.04 per \$1000 (8.3%) for life insurance and no increase for accidental death and dismemberment (AD&D) insurance. The district budgeted for a 5% increase for FY 2023-2024 Trustee Wagner moved, seconded by Trustee Agrusa to authorize the renewal of the life insurance with MetLife. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**Dental Insurance Renewal:** Business Administrator Hoving presented the proposal from Delta Dental of Illinois for dental insurance coverage for the period of July 1, 2023- June 30, 2025. Delta Dental increased their rates by 3% from the current rates. Mr. Hoving stated that the rates will be in effect for two years and the new monthly premium paid by the district will be \$684.48. Trustee Wagner moved, seconded by

Trustee Agrusa to approve the dental insurance renewal from July 1, 2023 – June 30, 2025. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

**Vision Insurance Renewal:** Business Administrator Hoving presented the proposal from VSP for vision insurance coverage for the period of July 1, 2023- June 30, 2025. VSP increased their premium by 2%. The new monthly rate the district will pay is \$111.37. Trustee Wagner moved, seconded by Trustee Agrusa to approve the Vision insurance renewal from July 1, 2023 – June 30, 2025. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

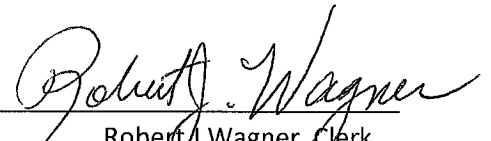
**Meeting Adjourned**

Trustee Wagner moved, seconded by Trustee Agrusa to adjourn the meeting at 7:29 p.m. Ayes: Wagner, Taglia, Agrusa. Motion Carried.

APPROVED

  
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Robert Taglia, President

ATTEST

  
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Robert J. Wagner, Clerk

Prepared by: Ray Hoving, Business Administrator